

ARIZONA STATE MUSIC TEACHERS ASSOCIATION  
affiliated with the  
MUSIC TEACHERS NATIONAL ASSOCIATION



## PARENT INFORMATION

### 2022 NAMTA EVALUATIONS

May 12-13

NAU School of Music

The Arizona Study Program is a twelve year graded course of music study developed by the Arizona State Music Teachers Association to provide for the development of **repertoire, technique, and theory**. It is organized in terms of the twelve years of public school, with one level available for each of the years a student would be enrolled in school. However, a student may progress at his/her level as the teacher may deem appropriate and/or necessary. It requires continual work throughout the year. In the spring, there is a private evaluation of the repertoire and technique requirements by a Master Adjudicator, and a written theory test.

In addition to a written evaluation of their performance and a grade on their written theory test:

- **Certificates and ribbons** are awarded to the students to indicate their accomplishment.
- **Plaques** are awarded to those students successfully completing Elementary Division 4A and Intermediate Division 8A in Repertoire, Technique, and Theory.
- **Trophies** are awarded to students successfully completing the Advanced Division 12A.
- **The James Anthony Award** (a monetary award) is awarded to high school *seniors* who successfully complete Level 12A.
- **The Arnold Bullock Scholarship** of \$400 is available to anyone who receives the James Anthony Award and then becomes a music major at a college or university. Students may apply for the scholarship by writing a letter to the ASP State Chairman stating the name of the institution you are attending, the degree being pursued, and your professional goals upon completion. **Documentation must include a transcript showing 12 completed music credits.**

**NAMTA ASP Chairperson: Rita Borden**



## ARIZONA STUDY PROGRAM GENERAL INFORMATION

**2022 NAMTA Evaluations  
NAU School of Music  
May 12 & 13, 2022**

**Membership in ASMTA is required of all participating teachers.**

### DEADLINES

- October 15** ASP 2022 Online Enrollment training video emailed in the MusiEmail. All teachers participating in ASP are advised to view before enrolling in ASP.
- December 1** End of regular enrollment (registration online): **\$25 per student**  
*After December 1 the late enrollment fee is \$40 per student*  
**All enrollments will be done on-line.**
- February 15** **Student Program Forms for Levels 5 through 12 due. Send to Rita Borden.**  
(No program forms are required for Levels 1 through 4.)  
Compositions must be in the original key. Arrangements by the composer may be used.  
For the evaluations, no transcriptions or simplified arrangements are allowed **at any level**.  
All music must be from a published source. (See following page for further information.)
- February 15** Enrollment deadline. No enrollments accepted after this date.
- March 1** Send applications for McCurnin Teacher Enrichment and Certification Grants to the ASP State Chairman, Dr. Barbara Russell. Forms are on [asmta.org](http://asmta.org).
- Mid-March** Instructions for Evaluations (Packet 2) will be sent to teachers enrolled: time block, confidential report form, parent letter, Student Evaluation Forms, and name tags.
- April 10** Return Confidential Report Form to **Rita Borden**.
- May 11** Pick up evaluation results and awards at Hachenberg Piano after 12:00 p.m.

### ENROLLMENT

- Teachers must purchase a theory workbook for *each* student** enrolled. Workbooks are copyrighted and may not be reproduced. Proof of purchase may be requested.
- The 2022 enrollments must be done online at <https://www.asmta.org/arizona-study-program/>** starting with early enrollment November 1-December 1. Late Enrollment ends February 15. If you need help logging in or have further questions, please contact Suszy Traylor at [suszy2@aol.com](mailto:suszy2@aol.com).
  - NEW for 2022 Enrollments: Teachers must obtain from parents/guardians or adult students a signed "Indemnity Agreement Form" for participating students before the enrollment will be accepted. A hard copy of this form is included in Packet 1 and a fillable/digital version of the form is available on the website or by clicking here [Indemnity Agreement Form](#).**
- NO REFUNDS OR SUBSTITUTIONS.**
- Please see the enclosed *Teachers Instructions for Online Enrollment* in this packet.
- Indicate previous teacher(s) of all transfer students if students previously participated in ASP.
- A student may be enrolled in different levels for **1) performance** and **2) theory/technique** for **two years**.
  - Performance, Theory and Technique must all be at the same level **by the third year**.
  - Records will show completion of the **lower** level.
  - Indicate different levels on all forms and name tags.

7. The **performance level** will determine the time allotment for evaluation. If repertoire is longer than the time allotted, the adjudicator may not have time to hear entire piece(s).
8. Levels may be repeated and/or skipped at the teacher's discretion, however, a student may be evaluated in only one level per school year.
9. Level 4, 8 and 12 awards are given only for successfully completing Category A.  
**Repertoire, technique and theory must be at the same level** in the same year.
10. A Level 12 senior student may take the theory test after February 1. Contact chairman for dates.
11. Notify Rita Borden **before February 15** if there are any changes in level, category or enrollment.



# ARIZONA STUDY PROGRAM

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## Teachers' Instructions for Online Enrollment – Packet 1

Enrollments must be submitted via the **ASP Online Enrollment** and will be starting November 1<sup>st</sup>. Early enrollment ends December 1<sup>st</sup> and late enrollment ends February 15. Hard copy enrollment forms are not included in Packet 1.

**NEW for 2022 Enrollments:** Teachers must obtain from parents/guardians or participating adult students a signed "Indemnity Agreement Form" before the enrollment will be accepted (as you will see a checkbox when you are enrolling online). A hard copy of this form is included in **Packet 1** and a fillable/digital version of the form is available on the website or by clicking here [Indemnity Agreement Form](#).

### Online Enrollment Instructions:

Starting on November 1<sup>st</sup>, go to ASP Online Enrollment online at <https://www.asmta.org/arizona-study-program/> Teachers must click on the ASP Online Enrollment link on that page, then (unless already logged in) log in as an ASMTA Member to be taken to the ASP Online Enrollment page. Follow the instructions at the top of the Enrollment page. Payment may be by PayPal (PayPal account or credit card) or by check to be mailed in. The contact information to whom you must send you check will be displayed on the enrollment page.

Once you have submitted your enrollment information ("Send to Booking"), you will receive an email confirming receipt of your enrollments. This is your copy of your students' enrollment information. If you have paid by PayPal or credit card, your email will say "Booking Confirmed". If you are paying by check, it will say "Booking Pending". Once we have your payment, you will receive an email showing "Booking Confirmed".

### Resources for Help:

A short "ASP 2022 Online Enrollment" training video will be available to you October 15 via the MusiEmail and on the website. We would like all teachers planning to enroll in ASP to view this video. If you have questions regarding the above, please contact Suszy Traylor at [info@asmta.org](mailto:info@asmta.org).

These instructions and related forms will also be posted at the [Arizona Study Program](#) page of the [ASMTA.org](http://ASMTA.org) website

**Important:** If you have not yet learned how to log into your ASMTA Member Dashboard, please watch "How to Login to ASMTA Member Dashboard" video which link is available on the Arizona Study Program web page, Enrollment section or by [Clicking Here](#). After you have viewed the video, if you still have questions, please contact, Suszy Traylor, [info@asmta.org](mailto:info@asmta.org) to request help.



## Arizona Study Program 2022 Indemnity Agreement

I hereby acknowledge that attending evaluations and theory exams held in association with the Arizona Study Program (ASP), are completely voluntary. To that end I agree to indemnify and hold harmless Music Teachers National Association (MTNA), Arizona State Music Teachers Association (ASMTA), ASP, its event organizers, adjudicators, teachers, staff, vendors, and volunteers from and against any and all claims, liabilities, damages, or judgments caused by or arising from my attendance at the events or from the conduct of the organizers, adjudicators, teachers, staff, vendors, volunteers or other participants.

I agree that I understand the current guidance issued by both the Center for Disease Control & Prevention (CDC) and the Arizona Department of Health Services (ADHS) for mitigating the spread of COVID-19. I agree that:

1. I will not attend any ASP events if I am sick or any of my immediate family members are sick with COVID-19 symptoms
2. I will not attend any ASP events if I have been directly exposed to someone with COVID-19 within 14 days of the event
3. I will maintain the use of face coverings while in attendance at an ASP event in accordance with state and local guidelines in place at the time of the event
4. I will make every effort to social distance when at an ASP event and follow the COVID-19 mitigation plan as instructed by ASP event organizers and adjudicators.
5. I understand that attendance is voluntary and that I assume all risks associated with being at the events
6. I agree to adhere to all COVID-19 related protocol, restrictions and policies as required by the event venues at the time of the event. I understand that the final protocol will be determined and distributed by email to the teachers one week prior to the event. Failure to adhere to the protocol will result in the inability to participate in the event.
7. I understand that this signed agreement must be submitted to the teacher before ASP enrollment is accepted for in-person evaluation.
8. I understand that the teacher will acknowledge receipt of my signed form by providing signature below before enrollment is finally accepted.

By signing below, I certify that I am the adult student or the parent/guardian of the minor children listed below and that we/they agree to and will follow the above rules at all events, and as instructed by ASP staff, teachers, adjudicators and event organizers. I assume all responsibility for their attendance at these events.

Student Name (print/type): \_\_\_\_\_

Student Name (print/type): \_\_\_\_\_

Student Name (print/type): \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian/Adult Student Name (print/type)

\_\_\_\_\_  
Parent/Guardian/Adult Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher Name (print/type)

\_\_\_\_\_  
Teacher Signature

\_\_\_\_\_  
Date



# ARIZONA STUDY PROGRAM STUDENT PROGRAM FORM

**All Program Forms are due by Feb. 15<sup>th</sup>.**

*(No program forms are required for Levels 1 through 4.)*

1. **See the Teachers Reference Guide 2016 for all repertoire requirements.**
2. Indicate dates of obscure composers.
3. ASP uses the MTNA Composer Classification List found on the MTNA website.
4. Compositions must be in the original key. Arrangements by the composer may be used. For the evaluations, no transcriptions or simplified arrangements are allowed at any level.
5. All music must be from a published source.
6. Student may play one piece from a lower level but none from two levels lower.
7. Student may play repertoire from higher levels but should expect to be stopped by the adjudicator if necessary to remain within the time allotments for evaluation.

The completed “fillable” form or the completed and scanned form can be emailed to address below or a hard copy can be mailed to the address also below.

**Send Levels 5 - 12** Rita Borden  
2087 N Rain Tree Rd  
Flagstaff, AZ 86004  
928-699-6009  
[Rita.Borden@nau.edu](mailto:Rita.Borden@nau.edu)

In order to aid the reviewer of the Student Program Forms with the correct information, please provide the following information:

Student’s name, level: repertoire/technique and theory.

**Title of the piece, the key, the catalog numbers, and the composer.** Use composer’s last name and first initial. Below is a sample for completing a program form.

<b>Student</b>	<b>Mortimer Mouse</b>	<b>Levels: Repertoire: 8A</b>	<b>Theory/Technique: 8</b>
Baroque	Invention No. 4 in d, BWV 775	Composer	Bach, J. S.
Classical	Sonata in C, K. 545: I. Allegro	Composer	Mozart W. A.
Romantic (R/I)	Arietta in E <sup>b</sup> , Op. 12, No. 1	Composer	Grieg, E.
Modern (M/I)	Dance in d, Op. 27, No. 27	Composer	Kabalevsky, D.

**The Student Program Form is continued on the following page. This form is made fillable and will also be available on the ASP webpage. This fillable form is for the teacher’s convenience.**



**STUDENT PROGRAM FORM (fillable)**  
(see information on previous page)  
**All Program Forms are due by Feb. 15th**

Teacher \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_

STUDENT _____	Levels: Performance _____	Technique/Theory _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____

STUDENT _____	Levels: Performance _____	Technique/Theory _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____

STUDENT _____	Levels: Performance _____	Technique/Theory _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____

STUDENT _____	Levels: Performance _____	Technique/Theory _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____

STUDENT _____	Levels: Performance _____	Technique/Theory _____
Baroque _____		Composer _____
Classical _____		Composer _____
Romantic (R/I) _____		Composer _____
Modern (M/I) _____		Composer _____



# ARIZONA STUDY PROGRAM MATERIALS ORDER FORM

NAME \_\_\_\_\_ DATE \_\_\_\_\_  
 EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

	Member Price	Non-Member Price	Quantity	Cost
<b>2008 STUDENT THEORY WORKBOOKS</b> (All Theory Workbooks are <i>copyrighted</i> .)				
<b>Each student enrolled is required to purchase a workbook.</b> All testing will be based on the 2008 workbooks.				
Elementary	1 _____	2 _____	3 _____	4 _____
Intermediate	5 _____	6 _____	7 _____	8 _____
Advanced	9 _____	10 _____	11 _____	12 _____
<b>Total 2008 Workbooks</b> _____				<b>\$ 10    \$ 20    Total Cost</b> _____

**2008 STUDENT THEORY WORKBOOKS WITH ANSWERS**  
 Must be purchased as a complete set. Excellent for students to check their own work.

Elementary	1 – 4 _____		
Intermediate	5 – 8 _____		
Advanced	9 – 12 _____		
<b>Total 2008 Answer Books</b> _____			
<b>\$ 20    \$ 40    Total Cost</b> _____			

<b>*TEACHERS REFERENCE GUIDE</b>	<b>\$ 40</b>	<b>\$ 80</b>		
Includes general information, repertoire guide, theory concepts, technique, progress charts and scope and sequence grid for Levels 1 - 12				
<b>TEACHER'S RESOURCE BOOK (being revised)</b>				
<b>*STUDY GUIDE AND SYLLABUS (reproducible)</b>	<b>\$ 5</b>	<b>\$ 10</b>		
<b>*Previous Theory Tests and Answers</b>	<b>\$ 2</b>	<b>\$ 4</b>		
Specify years (2012 through 2016) _____ (2009 tests and later are based on 2008 workbooks).				
<b>TOTAL</b>				

\*also available for download – see Online Store, [asmta.org/arizona](http://asmta.org/arizona) study program

**MAKE CHECKS PAYABLE TO: ARIZONA STUDY PROGRAM**

**NO MATERIALS WILL BE MAILED.** With advance notice, they can be available at a meeting or at the following.  
**Rita Borden**  
 2087 N Rain Tree Rd, Flagstaff, AZ 86004  
 928-699-6009  
[Rita.Borden@nau.edu](mailto:Rita.Borden@nau.edu)





## **ARIZONA STUDY PROGRAM**

### **2021 ASP – NAMTA HIGHLIGHTS**

Students enrolled: 20                      Superiors: 12                      100 in Theory: 1  
Awards:    Elementary 4A: 2              Intermediate 8A:              Advanced 12A:  
Teachers entering students: 5

#### **JAMES R. ANTHONY SENIOR AWARDS**

**Seniors (and teachers) successfully completing Level 12 A**

**Non-Seniors (and teachers) successfully completing Level 12A**

#### **ASP – NAMTA 2021 ADJUDICATOR**

**Sherry Lenich**

Teachers may apply for the **Janice McCurnin Teacher Enrichment Grant**  
and/or the **Janice McCurnin Certification Grant**

Grant information and application forms may be found on the ASMTA website ([asmta.org](http://asmta.org)).